

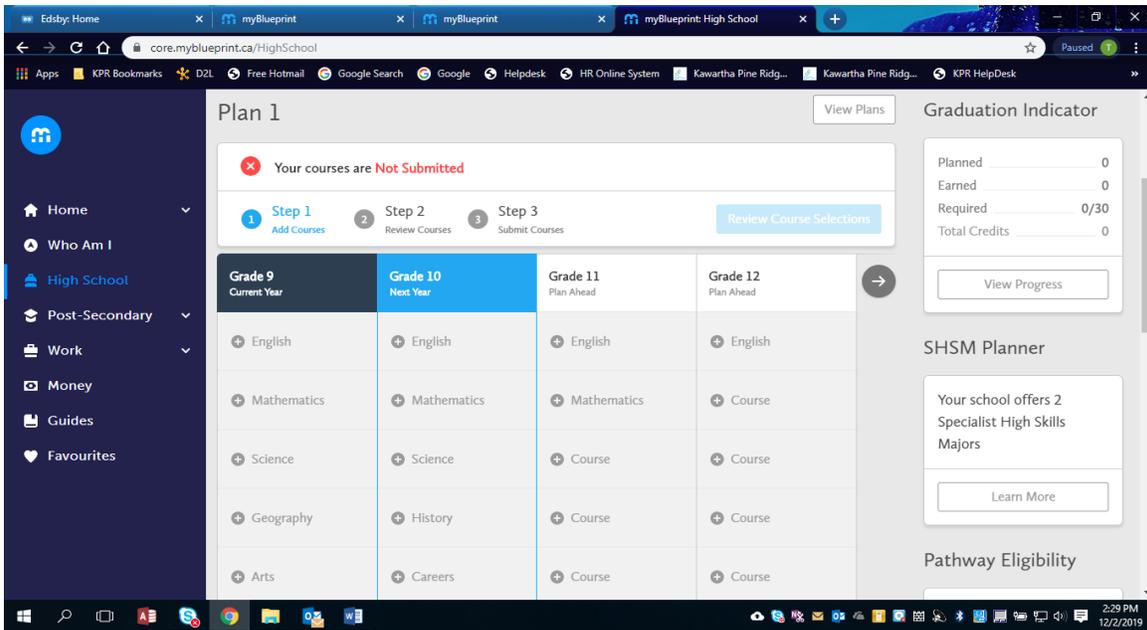
ONLINE COURSE SELECTION

Step 1: Log into www.myBlueprint.ca/kawartha OR go to Edsby → C.S.S. School Talk → pinned items on left is link to myBlueprint. **Use your KPR username and password.**

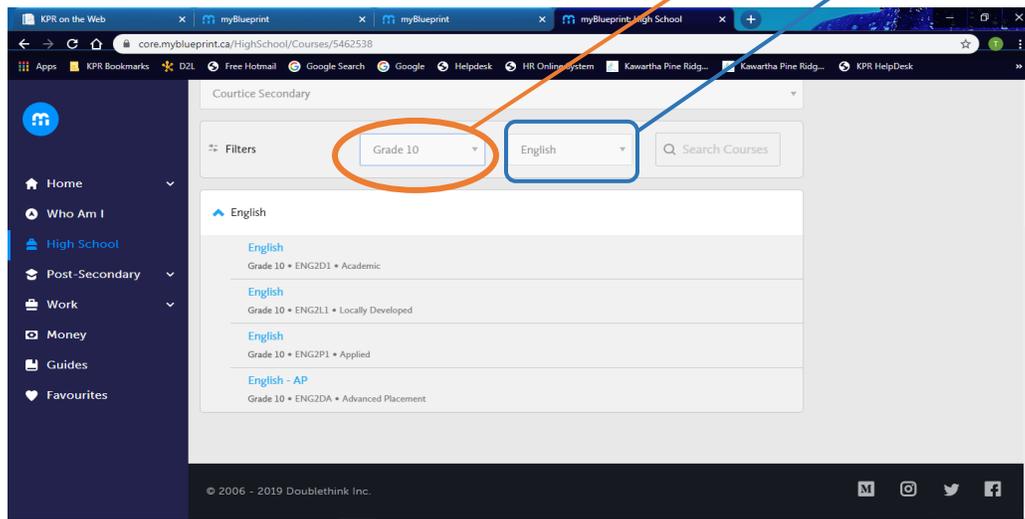
Step 2: Create High School Plan: To complete course selection, you must create your first high school plan (if you haven't already).

- From the left navigation menu, click **Plan Courses** OR **High School**
- Click on **Add Plan** (if you are a new user to the school)

Your screen should be the course planner:

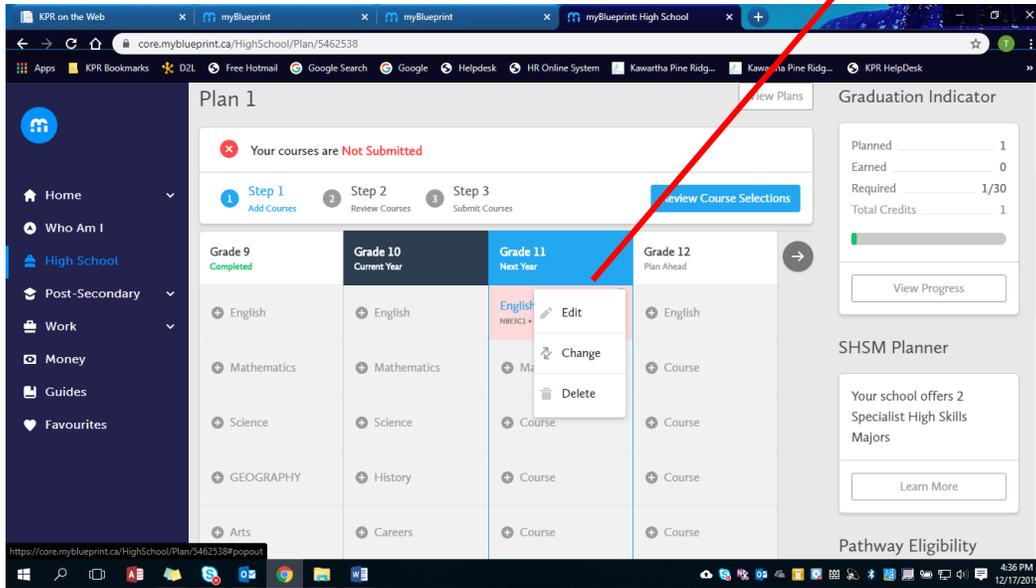


Step 3: In High School Planner, click + **(Course)**. The compulsory courses are listed on the planner. Electives are indicated as **Course**. On the **Course Selection and Details** screen, explore the available courses. Filter by grade and subject discipline.

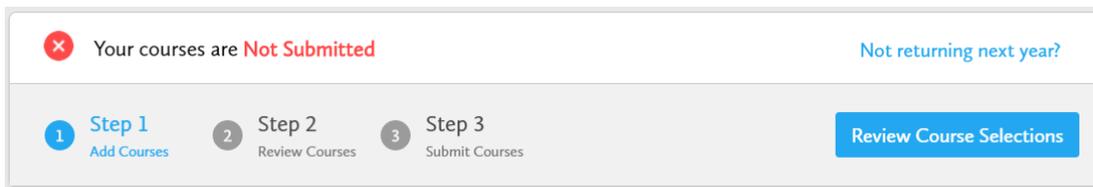


Step 4: Click **Add Course** when you find the course you want. Make sure that you have chosen the *correct course level for your compulsory subjects*. To make a change on

your course planner, click on the three (3) dots. You can edit, change or delete the course.



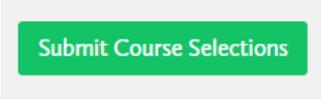
HINT: The **Graduation Indicator** will help you keep track of your progress towards graduation. Click **View Progress** for a list of specific graduation requirements.



Step 5: **Review Courses:** When you are ready to submit your course selections, click the blue **Review Course Selections** button and give your course selection one final look over. You can still make changes if necessary!



Step 6: **SUBMIT COURSES:** Once you've carefully reviewed the **Details** page to ensure that you are meeting the requirements for the courses you have selected and that the courses that appear are correct, click on **Submit Course Selections**. Please note that you will NOT be able to modify your course selections once submitted! You **MUST** contact Guidance to change any courses once you have submitted them!



PRINT THE CONFIRMATION AND HAND INTO YOUR TEACHER